



Agency Records Disposition Schedule

Department: Department of Revenue

Section: Collections

Division: Taxation and Collection

Sub-Section: Corporate Income Tax

TITLE: Certified Mailing Booklets of Corporate Income Tax Deficiency Notice

CUTOFF: EOSFY

DESCRIPTION: Records documenting corporate income tax deficiency notices sent by certified or registered mail per 143.611.3 RSMo. Proof of the mailing is used in the case of a protest.

RETENTION: Years: 6 Months: 0 Days: 0

NOTES:

DISPOSITION ACTION: Destroy

SERIES: 7128

SERIES STATUS: Approved

APPROVAL DATE: 6/19/2012
